

POSITION DESCRIPTION

TITLE: Home Health/Clinic Nurse

STATUS: Regular, Full-Time

POSITION IN THE TRIBAL ORGANIZATION: The home health nurse is under the immediate supervision of the FNP/Nurse Supervisor and/or Medical Director. He/She works cooperatively with all members of the Medical Staff. The Home Health/Clinic Nurse is hired by the Personnel Selection Committee and is employed by the Tribe through a contract with Indian Health Services (IHS).

ROLE: The Home Health/Clinic Nurse assists the Health Director and the Medical Staff in the implementation of health care delivery to the service population of the Pleasant Point Health Center.

DUTIES:

1. Works with other Medical Staff in the clinic to facilitate patient services.
2. Works cooperatively with nursing, medical providers, TOW and C.N.A. to provide home health services to homebound/non-ambulatory patients.
3. Assists in immunizations clinics, well-child care visits, and GYN services.
4. Works cooperatively with Sunrise County Homecare to provide home health services to the eligible Pleasant Point service population.
5. Be willing to learn and perform specific lab tests and prepare specimens for transport in absence of the Lab Technician and primary lab backup (TOW).
6. Assist Clinic Assistant in sterilization of instruments and ordering of medical supplies.
7. Triage of patients when necessary.
8. Assists patients with outside referrals and specialty services as needed.
9. Attends all regular and medical staff meetings, in-services, workshops and specialized group meetings as required by his/her supervisor, the Medical or Health Director.
10. Adheres to the Health Center back-up support system.
11. Performs other duties as assigned.
12. Actively participates as a member of the Diabetes Team.
13. Provides medical follow-up, outreach services to service population as needed.
14. Attends Quality Assurance and Review Team meeting as needed.

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QUALIFICATIONS:

1. Bachelor's degree in nursing with current active registration as a professional Nurse.
2. Minimum of three years experience is preferred.
3. ACLS certified preferable, or must be willing to obtain certification within specified time period.
4. Experience working with outside agencies preferable, but not necessary.
5. Ability to comply with the Privacy and Freedom of Information Act.
6. Good communication skills required.
7. Ability to work effectively with people of varied backgrounds.
8. Ability to work effectively in stressful situations.
9. Must be able to work in a multi-disciplined capacity.
10. Qualified Native Americans will be given preference.