

## **Job Description**

**Title:** Director of the Wolipomawsu Program/Clinical Director

**Status:** Permanent, Full-time

**Position in the Tribal Organization:** The Director is under the immediate supervision of the Health Center Director and collaborates with the Medical Director.

**Role:** The Wolipomawsu Program and Clinical Director is charged with the development and administration of the Mental Health and Substance Abuse (MH/SA) programs for the Pleasant Point service population. These comprehensive services are to meet the requirements of the Indian Health Service as well as the State of Maine Office of Substance Abuse.

### **Duties:**

1. The Director will develop ongoing services that effectively respond to the severe problems that affect the Pleasant Point community members.
2. The Director will provide ongoing clinical oversight and program coordination for The MH/SA treatment team.
3. The Director will lead the weekly treatment team meetings.
4. The Director will coordinate all referrals and assign cases.
5. The Director will carry a minimal caseload and will be available for consultation with therapists and counselors as needed.
6. The Director will maintain effective communication with the medical providers.
7. The Director will organize as well as attend networking meetings with other Tribal and state MH/SA providers.
8. The Director will develop new programs.
9. The Director will attend all essential workshops, symposiums and seminars needed to maintain certification and the ability to optimize services.
10. Other duties as assigned by the Health Center Director.

### **Qualifications:**

Masters degree in Psychology or a related field and a minimum of five years experience providing direct services in a mental health or dual-diagnosis treatment facility – plus

three years as a program director. These services can have been provided in either a residential or outpatient setting. The Director should have excellent written communication skills and be able to assist in grant writing efforts.

Ability to comply with the Privacy and Freedom of Information Act.